



August 27, 2010

Dear Students and Families,

Welcome to grade 2, room 108. My name is Mrs. Wing, and I will be your child's teacher this year. I am looking forward to a happy and productive school year.

This is my second year at the Elihu Greenwood Leadership Academy, but I have been teaching for more than ten years. If you have any questions or concerns, please feel free to email me at [pwing@boston.k12.ma.us](mailto:pwing@boston.k12.ma.us). You may also call me at school at (617) 635-8665 and leave a message.

My homework policy is as follows: 2-3 pages of written homework is given every night. Part of the nightly homework assignment will also be to read for 15 minutes. Reading contracts will be sent home every Monday and returned on the following Monday. Students should complete the contracts and parents must sign them.

On the first day of school, please have your child bring in a sturdy two-pocket folder to be used for carrying homework and papers. I am also asking that each student bring in a box of tissues, and a bottle of hand sanitizer to help keep our classroom germ free. Lastly, please be sure that you send in a note to let me know how your child will be getting home from school (bus or pick-up and who is picking up).

I have created a website about my classroom. The web address is <http://pwing.wikispaces.com>. I encourage you to visit the site for updates, announcements, and homework assignments.

With your help, we can work together to make this a great year for your child!

Sincerely,

*Mrs. Wing*